

Annexure – 1(B)



UCO Bank

Zonal Office , Kanpur

PREMISES REQUIRED FOR DIGITAL BANKING UNIT

Bank desires to take premises on rent having 100-120 sq ft of carpet area preferably on Ground Floor or Premises on first floor if the same is in Malls, Shopping Centers where infrastructure facilities like lifts, escalators are available. The premises are required in the following localities for opening of its Branch/Office/ Digital Banking Unit :-

Digital Banking Unit Kanpur City

The details may be collected from Bank's Zonal office Kanpur , 75/4 Siddhi Sadan, Halsey Road, Kanpur UP- 208001 or can be down loaded from our Bank's web Site at www.ucobank.in . The last date of application in sealed cover on prescribed format is **23.03.2023 by 16:00 Hrs. EMD of Rs. 10,000.00** to be submitted for each bid submitted by way of demand draft favoring UCO Bank payable at Kanpur

Chief Manager
Zonal Office Kanpur



Place: Kanpur
Date: 02.03.2023

Annexure 2 (B)

Details for requirement for Urban/ Metro Branches/Offices

UCO BANK
ZONAL OFFICE

Kanpur

REQUIREMENT OF PREMISES FOR DIGITAL BANKING UNIT

Offers in two separate sealed covers containing technical details and financial details on prescribed format are invited from the interested parties, who are ready to lease out (on long terms preferably for 10/15 years or more) their readily available premises **anywhere in Kanpur City (Municipal Area)** at the following places with the following requisite details.

Branch / Office	Preferred location	Carpet Area (sft.)
Digital Banking Unit Kanpur City	Anywhere in Kanpur City (Municipal Area)	100-120

The following terms & conditions should be complied with, while submitting the offer for the proposed premises:

- Applicant will be required : (i) to provide proof of ownership along with application and (ii) NOC for opening of bank/ATM from Competent Authority at their own cost at the time of finalization. iii) to submit **demand draft of Rs. 10,000 as Earnest Money Deposit** drawn in favour of **UCO Bank payable at Kanpur** which will be adjusted later in rent payable to selected premises (will be refunded in full without any interest to bidders whose premises will not be selected. In case the selected bidder refuses to lease his premise later his Earnest Money will not be refunded.)
- The offerer must have a clear title to the property.
- Premises should preferably be located on ground floor. There could be few exceptions like premises in Malls, Shopping Centre etc. where infrastructure facilities like lifts, escalators are available.
- The premises must be suitable from the security point of view and have all basic amenities such as adequate sanitary arrangements, water and electricity, natural light and ventilation.
- The offerer will have to execute Bank's standard lease deed and bear the cost of execution and registration of Lease Deed.
- The offerer should bear all the taxes, non-conforming/misuse charges, cesses etc. if imposed, related to the premises.
- The offerer is to provide space for Generator Set, Toilets and Parking space free of cost.
- The offerer is to provide three-phase power connection with minimum power load of 10 KVA for the purpose.

Contd.....2



: 2 :

The cover containing technical detail should be marked envelope no. 1 and super-scribed with Technical Bid and the cover containing financial details should be marked as envelope no. 2 & super-scribed with Financial Bid. Both these covers duly sealed should be put up in the third cover super scribed with "Offer of Premises for UCO Bank " and it should also bear the name, address and contact number of the offer on all the three envelopes. The third cover duly sealed should be **addressed to the Zonal Manager, UCO Bank Zonal Office , Kanpur.**

The offer as above should be submitted in the bank's prescribed format only which may be obtained from Zonal Office Kanpur or downloaded from Bank's website.

The Bank reserves the rights to accept or reject any or all offers without assigning any reasons whatsoever.

No brokerage will be paid by the bank.

Encl :- Details of formalities and documents required for premises.

Part-I form for Technical Bid

Part-II form for Financial Bid

Note:- Carpet Area will not include the following:

Common area shared with other co-tenants

Areas covered by walls, pillars

Space covered by toilets, staircase, uncovered verandah corridor and passage



: 3 :

Details of formalities and documents required for premises.

(Advertisement dated - **03.03.2023**)

- Submit your offer in enclosed quotation form in two separate sealed covers. Please ensure to submit the same to our office latest by **23.03.2023**.
- While filing the quotation forms, please ensure to follow below mentioned instructions:
 - ❖ Submit copy of ownership document along with technical Bid.
 - ❖ You have to submit copy of "NOC" from competent authority.
 - ❖ Fill up all the information asked for in the enclosed form itself.
 - ❖ Do not quote rent / sale price any where in Part I of the form.
 - ❖ In case you desire to stipulate any term and condition, the same should be mentioned in Part I of the form.
 - ❖ Each part should be kept in a separate cover and the cover containing technical details should be marked 'Envelope No.1 – Technical Bid' and the cover containing financial details should be marked "Envelope No.2 – Financial Bid". Both these covers, duly sealed, should be put in a 3rd cover super scribed with "Offer of Premises for UCO Bank".
 - ❖ All the three envelops should also bear the name and address, phone no./mobile no. of the offerer.
 - ❖ Separate applications as per prescribed Performa, duly filled, signed & sealed, be submitted in respect of each offer. This is applicable for both the bids i.e. Technical & Financial e.g. if any offerer is interested for two offers, he/she/they should submit two separate sealed covers each for Technical & Financial bids (2 nos. for Technical & 2 nos. for Financial Bids) and do the needful as described.
 - ❖ The 3rd cover, duly sealed, should be addressed to the Zonal Manager, Zonal Office Kanpur.

Please note that Quotation submitted in other format/paper will not be entertained by the Bank and such offers will be liable for rejection. Bank reserves the right to accept any offer and reject any/all offers without assigning any reason.

Encl. Quotation form in two parts.

